



Safety Officer Acknowledgment and Assumption of Risk and Responsibility

Last Updated: May 2024

This affirmation and acknowledgment was executed on _____ at the City of _____,
State of _____, by _____ (Safety Officer) in favor of Idaho State University (ISU).

As a Safety Officer for a Sport Club, it is your responsibility to inform the membership of the polices concerning risk management, liability, and expected behavior while representing ISU Only through your dedicated effort can your club function with the guidelines established by the University. It is also the responsibility of a Safety Officer to behave in the same manner as an Advisor. As such, throughout this document your role will often be referred to as an Advisor alongside a Safety Officer.

The most common responsibilities are as follows:

- Read and understand the Campus Recreation Policies and Procedures
- Understand and enforce all risk management polices and procedures
- Educate on national governing body standards and guidelines
- Develop and enforce safety procedures
- Provide educational opportunities
- Promote ethical and moral behavior
- Oversee equipment and facility checks

Liability Statement

The State of Idaho maintains a general liability insurance program, with a maximum limit of \$500,000 per occurrence. The liability insurance program covers institutions and employees within the state. The insurance covers proven negligence by state institutions and/or their employees performing work within the course and scope of the employee's job. This includes Advisors, who are state employees, as long as they are in good standing with the University and are performing duties withing the scope of being an Advisor.

ISU, through the State Office of Insurance Management, provides eligible registered Student Organizations with liability coverage for events and activities that meet specific criteria. Criteria for eligible groups, activities, and events are identified below.

- I. Criteria for eligible Registered Student Organizations (RSOs)
 - A. RSOs with direct ties to an academic department or discipline are eligible, provided they have an active faculty or staff Advisor.
 - B. RSOs and line-item funded groups that are members in good standing of the SCP are eligible, provided they have an active faculty or staff Advisor.
 - C. Academic and service related honor societies are eligible, provided they have an active faculty or staff Advisor.
 - D. Cultural RSOs are eligible, provided they have an active faculty or staff Advisor.
 - E. Other RSOs are eligible, but must apply for coverage for specific events. Eligibility is contingent upon the group having an active faculty or staff Advisor. Criteria will also include adequacy of planning, reasonableness of risk, nature of oversight or security, educational, or cultural value of the event, and past safety record of the applicant organization. Review will be conducted by the SCP Recognition Committee, with appeal to the Dean of Student Affairs or designee.
 - F. Social fraternities and sororities, whether national or local, are not eligible
- II. Criteria for a Qualifying Event
 - A. Qualifying events or activities must not involve alcohol sales or alcohol given away either in advertising

- A. or as part of the planned activities. The presence of a third-party vendor does not waive this requirement.
- B. Events that entail high-risk physical activities must be approved through the Assistant Director of campus recreation for Sport Clubs. Two weeks advanced notice is required for approval.
- C. Events not sanctioned by an RSO or recognized by an official institutional body at a hosting college or university are not eligible, whether the event is held at ISU or another institution.
- D. Events that require or encourage behaviors that are in violation of the ISU Student Code of Conduct are not eligible.

Decisions regarding eligibility of student groups will follow the same procedure as the appeal in #5 by the Sport Club Program Recognition Committee, with appeal to the Dean of Student Affairs or designee. It is important to note that individuals, RSOs, Clubs, Student Government, Program Board, and Sport Clubs can be sued for negligence. If found to be negligent, individuals and groups may be held accountable and personally liable for damages.

In addition to group or personal liability insurance, medical insurance should also be considered. Unless negligence is proven by another party in the case of an injury, each participant is held responsible for the cost of their medical care. It is highly recommended that each participant have personal medical insurance or is included on their parent's or spouse's insurance coverage.

Each club is responsible for notifying the Department of Campus Recreation within 24 hours of any claim made against a club, club member, coach, or Advisor as a result of performing club duties. This information will be forwarded to the University's attorney.

It is vital to inform Sport Club participants that they understand that all participation is at their own risk. Personal health insurance is strongly recommended. A health statement including a list of health concerns, prior injuries, insurance information, and emergency contacts should be collected from each participant prior to their participation. Each Sport Club national governing body safety guidelines should be followed at all times

Travel Policy

State vehicles and their passengers on official business are covered by state insurance. Students using their own vehicles to travel to sanctioned events must have adequate liability coverage. State insurance will not apply. Adequate is defined as coverage that meets minimum state requirements. Prior to leaving for an event, the club must:

1. Completely fill out the Travel Authorization form and return it to the Assistant Director at least two (2) days prior to leaving for the event.
2. Submit copies of driver's license, insurance, and registration if driving your own vehicle to the Assistant Director at least two (2) days prior to leaving for the event.

For additional information, please see Student Travel ISUPP 2390 & University Business Travel ISUPP 2000.

Guideline for Alcohol Use and Sport Clubs

The ISU Student Code of Conduct state "Possession or consumption of alcohol is prohibited on University property." Alcoholic beverages may not be transported or consumed in state vehicles.

ISU Sport Club activities held off-campus may not advertise alcoholic beverages as part of the event. Sale of alcohol unless authorized by the State Board of Education and with the proper license and permits, is prohibited. If a Sport Club event is held at an establishment where alcoholic beverages are sold, event organizers must realize the increased risk of accidents due to alcohol use and any potential liability for the organization.

Laws and Regulations

All organizations must abide by federal, state, and local laws, as well as University regulations (see Campus Recreation Policies and Procedures for the Sport Club Program, ISU Student Handbook, Sport Club Council Constitution, and/or any Campus Recreation or ISU rules and regulations).

Individuals or organizations that fail to meet the expectations outlined above may be subject to student disciplinary proceedings or administrative sanctions.

Terms of Agreement

I understand the participation in the Sport Club Program is voluntary and a privilege. As such, I agree to conduct myself in a manner worthy of positive representation of ISU, the Department of Campus Recreation, and the Sport Club Program. I agree to abide by the policies and procedures contained within the Sport Club and ISU Student Handbooks while participating in the Sport Club Program.

I also grant ISU the right to take and use photographs or video footage of me during this event for its educational or promotional purposes, including on university websites or on social media.

I certify that all of the information furnished in this Safety Officer Acknowledgment of Risk and Assumption of Responsibility are true and complete to the best of my knowledge. I understand the University may investigate the information I have furnished at their discretion. I understand that any misrepresentation of false information included in this application can lead to its withdrawal or to its termination.

I have read, understood, and agree to the terms listed above. I understand that failure to abide by this agreement my result in termination of involvement in the Sport Club Program.

Printed Name

Name of Sport Club

Bengal ID

Signature

Date